

# KILMARONOCK COMMUNITY TRUST

Scottish Charity Number: SC037756



## TRUSTEES' ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

The Trustees have pleasure in presenting their report together with the financial statements for the year ended 31 August 2023.

### REFERENCE AND ADMINISTRATIVE INFORMATION

**Charity name:** Kilmarnock Community Trust (KCT)      **Charity no:** SC037756

**Address:** c/o Maryville, Gartocharn, Alexandria G83 8RX

### TRUSTEES AT 31 AUGUST 2022

Robert Shand (Chair), Samantha Morrison (Vice Chair), Mary Sweetland (Treasurer), Andy Sinnott (Secretary)

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Constitution

The Charity is a Scottish Charitable Incorporated Organisation (a SCIO) with a two tier structure. It was registered in its current legal form on 15 July 2020. The charity was previously a Company Limited by Guarantee. The assets of the Company Limited by Guarantee were transferred to the SCIO on 15 July 2020.

#### Recruitment and Appointment of Trustees

The Trustees are elected by members at the annual general meeting. Up to three Trustees may be co-opted by the elected Trustees.

#### Governing Document

Kilmarnock Community Trust is a Scottish Charitable Incorporated Organisation governed by its constitution.

### CHARITABLE PURPOSES

The Organisation's main purpose is consistent with furthering the achievement of sustainable development. The Organisation's purposes are:

- To provide or advance the accessibility of recreational, facilities, and/or organising recreational activities, which will be available to members of the Community and public at large with the object of improving the conditions of life of the Community.
- Advancement of citizenship or community development, including rural or urban regeneration.
- To advance the provisions for educational opportunities in the Community relating to environment, culture, heritage and/or history.
- To advance environmental protection or improvement including preservation, sustainable development and conservation of the natural environment, the maintenance, improvement or provision of environmental amenities for the Community and/or the preservation of buildings or sites of architectural, historic or other importance to the Community.

### RECRUITMENT AND APPOINTMENT OF TRUSTEES

At the third AGM as a SCIO (15<sup>th</sup> February 2023) Elaine Ellen stood down as a co-opted Trustee. Andrew Curry was nominated and appointed as a Trustee. No other nominations were made at the meeting, leaving one vacancy. The chairman expressed his sincere thanks to Elaine for all the work she had done for the Trust since it was established in 2006.

## MEMBERSHIP

KCT had 31 full members in the current financial year.

## KILMARONOCK LOCAL PLACE PLAN

The Kilmaronock Local Place Plan will replace the Kilmaronock Community Action Plan 2016-2020 as the basis of KCT activities. It is being developed with KCC, LL&TNPA, following a survey of the community and other interested parties and has been the main activity for KCT this year. We hosted a community consultation in March 2023 where we shared the results of the community survey. Further analysis of the results over the summer identified gaps in responses from business, young people and community views on future house-building. Following discussion with LLNTP we secured further funding to appoint consultants to prepare the final plan, and fill the gaps we had identified. It is expected to be completed in late November 2023, and provide the basis for future activities by KCT. It will be available to view, along with the previous Community Action Plan, via the Gartocharn Website – [gartocharn.org](http://gartocharn.org).

## ACTIVITIES AND ACHIEVEMENTS

During the period covered, September 2022 to August 2023 a depleted number of Trustees meant that activities were focussed on working with KCC on the new Kilmaronock Local Place plan. KCT has been the funding recipient for this work, and this is detailed in as project activity in the accounts.

There is a clear community demand for the replacement of Aber Dam Bridge, and at the time of writing LLNTP are involved in access negotiations with land-owners, to resolve issues. KCT retains £941.38 project funding from previous upgrade work, and to date LLNTP have not yet found a process for us to return these funds.

## LOCAL PLACE PLAN

A Steering Group is being established to fully engage with our community on a Local Place Plan to replace the current Community Action Plan and to put together the documentation. This will form the basis for our project work and for the National Park Authority's Planning policies for our area until 2034 and therefore is a very significant piece of work. We have been provisionally awarded funding to cover predicted costs. This work will ramp up from October 2022-March 2023 and beyond. It is the firm intention of KCT that all sections of the community are given the opportunity to contribute, especially some groups who are often hard to reach such as young people.

## GRANT AWARDS

- Kilmaronock Local Place Plan £874.08 from LLNTP

## GIFT AID

KCT received £59.31 in this financial year.

## RESERVES

The Trust had a surplus of £5.29 in the year ended 31 August 2023 and this has been transferred to our reserves. The reserves at the year-end are £6,325.59.

The Trust will continue to seek funding for projects from various sources when the opportunities arise.

## PREPARATION OF ACCOUNTS

The accounts are prepared on a Receipts and Payments basis.

# KILMARONOCK COMMUNITY TRUST

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## TRUSTEES' RESPONSIBILITY STATEMENT

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity Trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply.

Approved by the Trustees and signed on their behalf.

Date 23/11/23

BOB SHAND, CHAIR AND TRUSTEE

Date 23/11/23

MARY SWEETLAND, TREASURER AND TRUSTEE

# KILMARONOCK COMMUNITY TRUST

Scottish Charity Number: SC037756



## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF KILMARONOCK COMMUNITY TRUST SCOTTISH CHARITY NUMBER: SC037756

I report on the accounts of the charity for the year ended 31 August 2023 which are set out on pages 5 to 6.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity Trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

### INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Date: 23-11-23 .....

DAVID TAYLOR ACA

Auchenlarich, Gartocharn, Dunbartonshire, G83 8RR

# KILMARONOCK COMMUNITY TRUST

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## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2023

		UNRESTRICTED FUNDS	RESTRICTED INCOME FUNDS	TOTAL THIS YEAR	TOTAL LAST YEAR
		£	£	£	£
<b>RECEIPTS</b>	<b>Note</b>				
Grants and Sponsorship	(4)	874.08	0.00	874.08	0.00
Membership Subscriptions		155.00	0.00	155.00	145.00
Donations/Gift Aid Received		<u>123.31</u>	<u>0.00</u>	<u>123.31</u>	<u>215.00</u>
<b>Total receipts</b>		<u>1,155.39</u>	<u>0.00</u>	<u>1,155.39</u>	<u>360.00</u>
<b>PAYMENTS</b>					
Insurance		134.56	0.00	134.56	134.56
Photocopying/Postage		16.32	0.00	16.32	0.00
Projects		740.22	0.00	740.22	0.00
Room Hire		<u>259.00</u>	<u>0.00</u>	<u>259.00</u>	<u>73.50</u>
<b>Total payments</b>		<u>1,150.10</u>	<u>0.00</u>	<u>1,150.10</u>	<u>208.06</u>
<b>NET MOVEMENT IN FUNDS</b>		5.29	0.00	5.29	151.94
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<u>5,384.21</u>	<u>941.38</u>	<u>6,320.30</u>	<u>6,168.36</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>5,384.21</u>	<u>941.38</u>	<u>6,325.59</u>	<u>6,320.30</u>
<b>STATEMENT OF BALANCES AS AT 31 AUGUST 2023</b>					
Opening bank and cash balance		5,378.92	941.38	6,320.30	6,168.36
Surplus for year		<u>5.29</u>	<u>0.00</u>	<u>5.29</u>	<u>151.94</u>
Closing bank and cash balance		<u>5,384.21</u>	<u>941.38</u>	<u>6,325.59</u>	<u>6,320.30</u>
<b>FUNDS OF THE CHARITY</b>					
Unrestricted funds		5,384.21	0.00	5,384.21	5,378.92
Restricted income funds	(5)	<u>0.00</u>	<u>941.38</u>	<u>941.38</u>	<u>941.38</u>
<b>Total funds</b>		<u>5,384.21</u>	<u>941.38</u>	<u>6,325.59</u>	<u>6,320.30</u>

The accompanying notes are an integral part of this balance sheet.

SIGNED ON BEHALF OF ALL THE TRUSTEES:

Date 23/11/23

BOB SHAND, CHAIR AND TRUSTEE

Date 23/11/23

MARY SWEETLAND, TREASURER AND TRUSTEE

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDING 31 AUGUST 2022

### 1 BASIS OF ACCOUNTING

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

### 2 NATURE AND PURPOSE OF FUNDS

Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the charity. Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

### 3 RELATED PARTY TRANSACTIONS

The Club's insurance policy includes Trustee Indemnity Insurance for all its Trustees. No other remuneration was paid to the Trustees or any connected persons during the year (2022: £nil)

### 4 ANALYSIS OF GRANTS AND SPONSORSHIP

	<b>This year</b>	<b>Last year</b>
Grant from LL&TNPA for Kilmaronock Local Place Plan	<u>874.08</u>	<u>0.00</u>
	<u>874.08</u>	<u>0.00</u>

### 5 RESTRICTED INCOME FUNDS

Restricted funds as at 31 August 2023: £941.38. (2022: £941.38).

### 6 OTHER FEES AND EXPENSES

No Trustee was in receipt of any remuneration from the Charity in this year (2021: £nil).  
There were no fees paid to the independent examiner in this year (2021: £nil).

### 7 CAPITAL COMMITMENTS/CONTINGENT LIABILITIES

There are no capital commitments or contingent liabilities as at 31 August 2023 or at 31 August 2022.

### 8 RELATED PARTY TRANSACTIONS

There are no related party transactions in this financial year (2022: £nil).